

**STATUTORY CONSULTATION ON THE ADMISSION ARRANGEMENTS FOR
THE PALMER CATHOLIC ACADEMY FOR THE SEPTEMBER 2026 INTAKE
FROM 16TH DECEMBER 2024 TO 31ST JANUARY 2025**

The School Admissions Code 2021 (“the Code) requires all admission authorities to publicly consult on the proposed admission arrangements when changes are proposed to admission arrangements

The Good Shepherd Catholic Trust is a multi-academy trust and is the admission authority for The Palmer Catholic Academy located within the Local Authority of Redbridge

We would like your views on our admission arrangements.

This document sets out:

- What we are consulting on and why;
- Who we are consulting with;
- The consultation timetable;
- How to submit your views.

We have included:

- Proposed Admissions Policies for admissions to Year 7 in September 2026 for The Palmer Catholic Academy;
- All other associated admission documents (for example, supplementary information forms and application forms);
- Questionnaire for responses.

What are we consulting on?

We are consulting on the proposed admission arrangements for admission to Year 7 in September 2026. The term “admission arrangements” includes not only the admission but all other associated documents (for example, supplementary information forms).

The admission arrangements set out how places will be allocated to children at the academy, and the procedure that must be followed by parents.

What are we proposing and why?

- (a) We are keen to hear views from the local community and are consulting interested parties in accordance with the Admissions Code.
- (b) For schools, if appropriate and by whatever means you feel most suitable, please make the parents/carers of children in your school aware that this consultation is taking place.
- (c) The statutory consultation period will run from **16th December 2024 until Friday 31st January 2025**.
- (d) Consultees are invited to consider the admission policies and associated documents published with this consultation before responding.

When are we consulting?

The Good Shepherd Catholic Trust is required to publicly consult on its admission arrangements for a minimum of six weeks between 1st October (at the earliest) and 31st January at the latest, in the determination year.

Accordingly, this consultation will begin on 16th December 2024 and run until 31 January 2025.

Timetable for Consultation:

Date	Action
16 th December 2024	Start of consultation
31 st January 2025	End of consultation period and deadline for submitting responses
	Consideration of all responses received during the consultation period
28 th February 2025	Deadline for formally determining admission arrangements
15 th March 2025	Deadline for sending determined admission arrangements to the relevant local authorities
15 th May 2025	Deadline for objections to be submitted to the Schools Adjudicator

Who are we consulting with?

- Parents and carers of children between the ages of two and eighteen;
- The respective local authority, namely the London Borough of Redbridge;
- Local residents within the relevant areas;
- Headteachers, members of staff and Governors within the relevant areas;
- Any other interested parties.

How should a response be provided?

If you would like to comment or raise a concern about the proposed admission arrangements for the September 2026 intake, please complete the questionnaire by downloading/printing the questionnaire and returning the completed form either by post to Ms J Bolton at The Palmer Catholic Academy, Aldborough Road South, Seven Kings, Ilford, Essex IG3 8EU or via email to jbolton@tpc.academy.

All completed questionnaires must be received on or before Friday 31st January 2025.